Clinton Area Transit System
Board Meeting
October 24, 2019
6:00 p.m.

Members Present: Gail Watkins, Lisa Grysen, Dan Skorich, Madelyn (Archi) Tomczyk, Jody Smith, Rex Ferguson, Pete Apostol
Members Absent: Scott Idle

Others Present: MaLissa Schutt, Kathleen Rubie, Heather Bishop

The meeting was called to order at 6:02 p.m. by Board Chair Gail Watkins.

Motion by Rex Ferguson, supported by Pete Apostol, to approve the agenda, Yes-all. Motion carried.

The minutes of the regular Board Meeting held on September 26, 2019 were reviewed. **Motion** by Pete Apostol, supported by Lisa Grysen, to approve the minutes of the Board regular meeting. Yes - all. Motion carried.

The Finance Committee Chair, Lisa Grysen, presented the payroll and payables amounts for August 2019. **Motion** by Lisa Grysen, supported by Scott Idle, to approve the August 2019 expenditures. Yes – all. Motion carried.

Interim General Mangers report:
Janitorial Services will be bid out -FY19 expenses were $20,825, cleaning 5 days a week
General Managers Job Description- will be moved to an agenda Item on the November 26th meeting.
Wage scale – Updated to reflect 10-1-2019 increases
Project Authorization – FY20 new freedom
MaLissa informed the Board we will be changing to office 365 and updating our PDF application to be able to use the new Projectwise system to electronically send payment requests to MDOT

New Business
Transit Association Member- It is the recommendation of the Interim GM that we cancel membership with MASSTrans and request for membership to the **Michigan Public Transit Association**
Motion by Pete Apostol, supported by Lisa Grysen, to joint membership with Michigan Public transit Association , yes –all . Motion carried

The December Board meeting date.
Motion by Jody Smith, supported by Madelyn (Archi) Tomczyk, to change December Board meeting from 26th to December 18th, yes –all . Motion carried

Motion, by Gail Watkins, supported by Rex Ferguson, to adjourn. Yes – all. Motion carried. Meeting adjourned at 6:55 p.m.