

**Clinton Area Transit System**  
**Board of Directors Meeting Agenda**  
**June 25, 2020 - 6:00 PM**

**VIA TELEPHONE CONFERENCE ONLY**  
**PER STATE EXECUTIVE ORDER NO. 2020-129 CONCERNING OMA AND COVID-19**

- I. Call to Order
- II. Roll Call
- III. Public Comment (Limited to 3 minutes)
- IV. Review / Approval of Agenda
- V. Approval of May 28, 2020 Meeting Minutes
- VI. Financial Statement – Finance Committee Chair
- VII. Approval of Payables - Finance Committee Chair  
Accounts Payable - \$ 29,289.24  
Payroll - \$ 34,043.30
- VIII. Reports – Executive Director and Operations Manager
- IX. Informational Items
  - A. Maner Costerisan FY2019 audit
  - B. MDOT Project Authorization 2017-0037-P15/R1 – FY2020 Section 5311  
Federal Rural Operating – CARES Act funding for an additional 18%  
federal grant funds.
  - C. August 4<sup>th</sup> State Primary Election – Millage Proposal Informational flyer
  - D. Employee Handbook – Review Sections 1 thru 5
- X. Old Business
- XI. New Business
  - A. Approval of the Blanket Signature Resolution for Master Agreement  
number 2017-0037 with MDOT – Updated job title of General Manger to  
Executive Director.

B. Essential Services Retention Program – Recommendation of the Executive Director to extend the payroll benefits until July 25, 2020.

ESTIMATED PAYROLL COSTS FOR 06/14/2020 to 07/25/2020

Estimated Wages		\$6.00 / Hour		Monthly Lump Sum (\$200/wk)		Estimated Payroll Totals	
Reg Hours Worked	Current Earnings	Additional Earnings	Total Earnings	Additional Earnings	Total Earnings	Additional Earnings	Total Earnings
4146	\$69,417.36	\$24,876.00	\$94,293.30	\$24,000.00	\$93,417.36	\$48,876.00	\$118,293.36

- FY2020 Approved Budget for Payroll for 6 weeks = \$120,114
- MDOT Local Bus Operating funding as of June 2020 payment has a credit of \$126,437.
- Anticipate there will be no local funding needed for the continuation of this payroll benefit.
- For the team members laid off, additional Federal Unemployment benefits expires July 31, 2020.
- Continued exposure for team members working to COVID-19 with no vaccine yet available.

XII. County Commissioner Liaison

XIII. Board Member Comments

XIV. Adjournment

**TELEPHONE CONFERENCE INSTRUCTIONS:**  
**DIAL 1-312-626-6799**  
**MEETING ID: 890 1078 7581    PASSWORD: 011345**

**Next Meeting day/dates:    Thursday, July 23, 2020 @ 6:00pm**  
**Thursday, August 27, 2020 @ 6:00pm**