

**Clinton Area Transit System (CATS)**  
**Board of Directors Meeting Agenda**  
**January 23, 2020 - 6:00 PM**

- I. Call to Order – General Manager
- II. Pledge of Allegiance – General Manager
- III. Roll Call – General Manager
- IV. Election of Officers – Board Chair, Vice Chair, and Secretary/Treasurer
- V. Public Comment (Limited to 3 minutes)
- VI. Review / Approval of Agenda
- VII. Approval of December 18, 2019 Meeting Minutes
- VIII. Financial Statement – Finance Committee Chair
- IX. Approval of Payables - Finance Committee Chair  
Payroll & Liabilities - \$ 89,857.51  
Accounts Payable - \$ 46,432.08
- X. General Manager’s Report
- XI. Informational Items
  - A. Personnel Handbook Updates – Ideas for getting this updated? Committee meetings, outsourcing?
- XII. Old Business
- XIII. New Business
  - A. Approval of Proposed FY21 Budget
  - B. Approval of contract for Janitorial services – Recommendation of the General Manager to enter into a one year contract with Professional Maintenance Cleaning Company effective February 1, 2020.
  - C. Approval of Updated ADA Complaint Policy
  - D. Approval of Updated Title VI Policy
- XIV. County Commissioner Liaison
- XV. Board Member Comments
- XVI. Adjournment

**Next Meeting day/dates:    Thursday, February 27, 2020 @ 6:00pm**  
**Thursday, March 26, 2020 @ 6:00pm**

CATS Board Meeting Location - **215 N. Scott Rd, St Johns MI 48879**