

**Clinton Area Transit System**  
**Board of Directors Meeting Agenda**  
**August 27, 2020 - 6:00 PM**

- I. Call to Order
  
- II. Roll Call
  
- III. Public Comment (Limited to 3 minutes)
  
- IV. Review / Approval of Agenda
  
- V. Approval of July 23, 2020 Meeting Minutes
  
- VI. Financial Statement – Finance Committee Chair
  
- VII. Approval of Payables - Finance Committee Chair  
Accounts Payable - \$ 60,010.35  
Payroll - \$ 86,990.36
  
- VIII. Reports – Executive Director and Operations Manager
  
- IX. Informational Items
  - A. Results for millage proposal on August 4<sup>th</sup> ballot
  
  - B. Employee Handbook – Review and discuss updates made to Sections 6 – 10  
Next step - Refer handbook to Attorney for review and recommendations
  
- X. Old Business
  - A. Approval of Employee Wage Scale effective October 1, 2020

XI. New Business

A. Approval of Resolution Adopting Premium Only Plan (POP) with PayChex as the Plan Service Provider.

B. Recommendation of the Executive Director to accept Proposal from Rehmann for auditing services for fiscal years 2020, 2021, 2022, 2023, and 2024 as presented.

C. Recommendation of the Executive Director to renew Workmans' Compensation plan with Acuity with change to the payment option from annual estimation with audit to monthly real-time (SmartPay).

D. Recommendation of the Executive Director to Approve the following Benefit package:

- Offer 3 Physician Health Plan options as presented.  
Premium Costs 80% ER / 20% EE for Hourly employees  
Premium Costs 100% ER for Employee Coverage for Salary employees  
80% ER for Spouse/Dependent Coverage for Salary employees
- Renew Delta Dental and VSP Vision plans as presented.  
Premium Costs 100% ER for Employee Coverage  
Premium Costs 50% ER / 50% EE for Spouse / Dependent Coverage
- Offer Employer-Sponsored Short Term Disability plan  
Premium Costs 100% ER
- Offer Voluntary Long Term Disability plan  
Premium Costs 100% EE

E. Recommendation of the Executive Director to Approve the following employee benefits related to the benefit package:

- Payment in lieu of Health, Dental, Vision coverage to be increased from \$50.00 a month to \$100.00 a month.
- Employer contribution into HSA - Up to a maximum of \$600.00 match annually.

XII. County Commissioner Liaison

XIII. Board Member Comments

XIV. Adjournment

**Next Meeting day/dates: Thursday, September 24, 2020 @ 6:00pm  
Thursday, October 22, 2020 @ 6:00pm**

CATS Board Meeting Location – 215 N. Scott Rd., St. Johns, MI 48879